**School –Based Planning Team Minutes**

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| Present: S. Murrell Dilbert, K. Elliott, R. Hawkins, L. Fox, D. Harrell, L. Wess  Excused: B. Collins, T. Houston, D. Spafford, K. Hooker, C. Moore, N. Cave, D. Quamina |

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| **Timekeeper**  L. Fox | **Facilitator**  K. Elliott | **Minute Taker**  S. Murrell Dilbert |

**June 19, 2019**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1. Celebrations | 4:07 pm | * NWEA End-of-Year Awards Ceremony recognized a lot of student improvement in ELA & Math * Ms. Windheim reports that Foundations Assessments showed over 70% improvement in vocabulary for Kindergarten students. RCSD percentage is 64% * The Talent Show was awesome! * Spring Concert was great! * Shout Out to Mrs. Fox for re-energizing the RTI Team and coordinating the meetings. We had 35 students referred this year. * Book Carnival was a huge success! * Students have been swimming!!!!!!!!!! |
| 1. Approval of Minutes |  | Motion to approve May Minutes by K. Elliott and second by L. Fox |
| 1. Summer Institute |  | Planning has started for the CBS#2 Summer Institute Professional Development at St. John Fisher.  Tentative Dates: August 27th & 28th |
| 1. Class Lists |  | Student Class Lists are in the Conference Room; we are missing 2nd and 4th grade for 2019-2020 and waiting for completion of CSE mtgs for some students |
| 1. Summer Dates |  | 8/23 Nazareth Volunteers 2 pm – 4 pm  8/26 U of R Volunteers 12 pm - 2 pm  8/29 Back to School Orientation 12 pm – 2 pm  9/26 Open House/Scholastic Book Fair 5 pm – 7 pm |
| 1. Teaching Assignments |  | The Staffing Board is in the Principal’s Office. Some are changing Grade level and/or classrooms; We gained one Teacher at last week’s Transfer Day to replace Brian Moroni, who has resigned from RCSD. |
| 7. Updated Parent Survey | 5:07 pm | Dwana Harrell updated the survey with Nidhi Pino; and she will distribute the survey to parents now in order to drive parent activities for next year. |
| New Business |  | SBPT Elections will take place next week |

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| **Next meeting Date:** SBPT Meeting August 29th at 3:00 pm  **Timekeeper:** R. Hawkins (term ends 7/2020)  **Facilitator:** C. Moore (term ends 7/2020)  **Minutes:** L. Fox (term ends 7/2020) |